

**HARRISBURG BUREAU OF POLICE**  
**APPLICATION FOR SPECIAL EVENT PERMIT**  
123 Walnut St. Suite 215 Harrisburg, PA 17101

PLEASE PRINT CLEARLY IN BLUE OR BLACK INK  
Incomplete forms will be returned

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone #: Home: \_\_\_\_\_  
\_\_\_\_\_ zip: \_\_\_\_\_ Work: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Event Date: \_\_\_\_\_ Start Time (set up): \_\_\_\_\_ Ending Time: \_\_\_\_\_  
Street(s) needed blocked off: From: \_\_\_\_\_ To: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_

Barricades Needed? \_\_\_\_ Yes \_\_\_\_ No      Number of Barricades: \_\_\_\_\_

The Applicant/Organization must notify any business or residents of this event that will be in the event area. Applicant/Organization must have volunteers to assemble and disassemble the barricades. Barricades will be delivered by the end of the last business day prior to the event. For bagged meters and or "No Parking" signs; call Harrisburg Parking Enforcement 717-255-3141 only if permit has been approved.

Estimated number of persons that will attend: \_\_\_\_\_

Purpose: \_\_\_\_\_

**\*\*REQUESTING PARTY IS RESPONSIBLE FOR CLEAN-UP FOLLOWING THE EVENT\*\***  
By acceptance of this permit, the holder of it shall be bound by all applicable laws and ordinances. The person or persons to whom this permit is issued shall carry this permit on their person during the effective date(s), times, and shall be liable for any loss, damage, or injury sustained by any person or by the City resulting from the activity for which this permit has been issued for this purpose.

**\*\*\*\*\*Form must be received no later than 30 business days prior to Event date.\*\*\*\*\***

This permit is not valid unless signed by the Chief of Police or the Uniformed Patrol Division Commander of the Harrisburg Bureau of Police.

\_\_\_\_\_  
Applicant Signature

Approved: \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Uniformed Patrol Division Commander

# BLOCK PARTY PETITION FORM

We, the undersigned, hereby request that the City of Harrisburg block off the \_\_\_\_\_ block of \_\_\_\_\_ Street on \_\_\_\_\_, from the hours of \_\_\_\_\_ to \_\_\_\_\_, for the purpose of having a block party.

Name	Address	Approve	Disapprove
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3.			
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Please copy and attach additional petition sheets as necessary.